



ABBHEY HILL PARISH COUNCIL

website: abbeyhillpc.org.uk

email: abbeyhpc@gmail.com

Annual Meeting of the Parish Council to be held on Thursday 9 May 2024 at 7.30pm

at The Church of the Holy Cross, High St following the Annual Parish Meeting

Councillors Simpson (Chair), Evans (AE), Ryan (KR), Pant (AP) and Blyth (PB) are summonsed to attend

Anne Vine (AV) is invited by the Parish Council to present items 32-34/24

AGENDA

Members of the public are invited to attend Parish Council Meetings

In the Public Forum residents may raise issues, whether or not those topics are included on the Agenda

*denotes the inclusion of papers

26/24	To elect the Chair for 2024/5 and sign Declaration of Acceptance of Office form	Chair
27/24	To elect the Vice Chair for 2024/5 and sign Declaration of Acceptance of Office form	Chair
28/24	Apologies for absence	All
29/24	Note declarations of interest from Members on any item to be discussed	All
	<i>Public Forum of 15 minutes</i>	
30/24	Approve the minutes of the meeting held on 25 April 2024*	Chair
31/24	Discuss matters arising from minutes otherwise not on this agenda	Chair
Community Projects		
32/24	Update on Coffee Mornings for noting	AV
33/24	Approve budget of £500 for Coffee Mornings resources for 2024/5	AV
34/24	Update on MKPA sessions for noting	AV
Annual Meeting – Items for Review		
35/24	Adoption of Code of Conduct*	Clerk
36/24	Adoption of Complaints Policy*	Clerk
37/24	Approve Asset Register as of 31 March 2024*	Clerk
38/24	Review of representation for external bodies and forums	Clerk
Finance		
39/24	Consider reports on the financial position for the month ending 30 April 2024, and approve payments to be made in May*	Clerk
40/24	Consider approach for distribution of leaflets for the 2023/4 Annual Update, MKPA sessions and Coffee Mornings and approve budget amounts	Clerk
Training		
41/24	Approve CiLCA (Certificate in Local Council Administration) training costs for the Clerk of £400*	Clerk
Grants		
42/24	Further consider options for an application for CIF funding, for which the application deadline is 31 August 2024	Clerk



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Planning

43/24	Note status of previous Planning Applications considered by the Parish Council: <ul style="list-style-type: none"> - 24/00088/FUL for 13 Burners Lane Kiln Farm: Change of use from warehouse (Class B8) with ancillary offices to a showroom (Class E): refused - 24/00566/HOU for 10 Clay Hill, Two Mile Ash, Milton Keynes MK8 8BE: Conversion of a loft with clear glazed and openable roof lights: awaiting decision - 24/00684/PRIOR Proposal for Brioche Pasquier UK, Garamonde Drive, Wymbush, Milton Keynes MK8 8LW: Prior notification for the proposed installation of a solar PV system along the flat roof and solar canopies situated within the carpark/attached land: awaiting decision 	Clerk
44/24	Consider any Planning Applications of which the Parish Council have been notified after the issue of this Agenda	Clerk

Communications

45/24	Update on Hiring Agreement with Watling Valley Partnership	Clerk
46/24	Update on Community and Social Media	KE

Environment

47/24	Update on Parishes Monitoring Option (PMO) Landscaping Meeting on 30 April 2024 for noting and discussion about matters to raise in the next meeting	PB/Clerk
48/24	Update on new Play Park Equipment for noting	Clerk
49/24	Update on Post and Rail Repairs	Clerk
50/24	Consider Fault Log Update*	Clerk

Meetings

51/24	Clerk and Councillors Reports on meetings attended	All
52/24	Receive and consider items for the next agenda	All
53/24	Confirm date of next meeting on Thursday 13 June 2024 at 7.30pm	Clerk
54/24	Confidential discussion, if required	All

Signed: *Maria Manthorpe*

3 May 2024

Clerk and Responsible Financial Officer